

Guidelines for the Creation of the
Internal Quality Assurance Cell (IQAC)
and Submission of Annual Quality Assurance Report (AQAR) by
Accredited Institutions
(For Affiliated/Constituent Colleges)

(Revised on 20th February, 2020)



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, **Bengaluru - 560 072** India

VISION

To make quality the defining element of higher education in India through a combination of self and external quality evaluation, promotion and sustenance initiatives.

MISSION

- ☞ To arrange for periodic assessment and accreditation of institutions of higher education or units thereof, or specific academic programmes or projects;*
- ☞ To stimulate the academic environment for promotion of quality of teaching-learning and research in higher education institutions;*
- ☞ To encourage self-evaluation, accountability, autonomy and innovations in higher education;*
- ☞ To undertake quality-related research studies, consultancy and training programmes, and*
- ☞ To collaborate with other stakeholders of higher education for quality evaluation, promotion and sustenance.*

Value Framework

To promote the following core values among the HEIs of the country:

- *Contributing to National Development*
- *Fostering Global Competencies among Students*
- *Inculcating a Value System among Students*

- *Promoting the Use of Technology*
- *Quest for Excellence*

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(Revised on 26th September, 2019)



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Guidelines for the Creation of the Internal Quality Assurance Cell (IQAC) and Submission of Annual Quality Assurance Report (AQAR) in Accredited Institutions

Introduction

In pursuance of its Action Plan for performance evaluation, assessment and accreditation and quality up-gradation of institutions of higher education, the National Assessment and Accreditation Council (NAAC), Bangalore proposes that every accredited institution should establish an Internal Quality Assurance Cell (IQAC) as a quality sustenance measure. Since quality enhancement is a continuous process, the IQAC will become a part of the institution's system and work towards realisation of the goals of quality enhancement and sustenance. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of institutions. For this, during the post-accreditation period, institutions need to channelize its efforts and measures towards promoting the holistic academic excellence including the peer committee recommendations.

The guidelines provided in the following pages will guide and facilitate the institution in the creation and operation of the Internal Quality Assurance Cell (IQAC). The work of the IQAC is the first step towards internalization and institutionalization of quality enhancement initiatives. Its success depends upon the sense of belongingness and participation in all the constituents of the institution. It will not be yet another hierarchical structure or a record-keeping exercise in the institution. It will be a facilitative and participative voluntary system/unit/organ of the institution. It has the potential to become a vehicle for ushering in quality enhancement by working out planned interventionist strategies by IQAC to remove deficiencies and enhance quality like the "Quality Circles" in industries.

IQAC – Vision

To ensure quality culture as the prime concern for the Higher Education Institutions through institutionalizing and internalizing all the initiatives taken with internal and external support.

Objective

The primary aim of IQAC is

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

Strategies

IQAC shall evolve mechanisms and procedures for

- a) Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks;
- b) Relevant and quality academic/ research programmes;
- c) Equitable access to and affordability of academic programmes for various sections of society;
- d) Optimization and integration of modern methods of teaching and learning;
- e) The credibility of assessment and evaluation process;
- f) Ensuring the adequacy, maintenance and proper allocation of support structure and services;
- g) Sharing of research findings and networking with other institutions in India and abroad.

Functions

Some of the functions expected of the IQAC are:

- a) Development and application of quality benchmarks
- b) Parameters for various academic and administrative activities of the institution;
- c) Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
- d) Collection and analysis of feedback from all stakeholders on quality-related institutional processes;
- d) Dissemination of information on various quality parameters to all stakeholders;
- e) Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;

- f) Documentation of the various programmes/activities leading to quality improvement;
- g) Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices;
- h) Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality;
- i) Periodical conduct of Academic and Administrative Audit and its follow-up
- j) Preparation and submission of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC.

Benefits

IQAC will facilitate / contribute to

- a) Ensure clarity and focus in institutional functioning towards quality enhancement;
- b) Ensure internalization of the quality culture;
- b) Ensure enhancement and coordination among various activities of the institution and institutionalize all good practices;
- c) Provide a sound basis for decision-making to improve institutional functioning;
- d) Act as a dynamic system for quality changes in HEIs;
- e) Build an organised methodology of documentation and internal communication.

Composition of the IQAC

IQAC may be constituted in every institution under the Chairmanship of the Head of the institution with heads of important academic and administrative units and a few teachers and a few distinguished educationists and representatives of local management and stakeholders.

The composition of the IQAC may be as follows:

1. Chairperson: Head of the Institution
2. Teachers to represent all level (Three to eight)
3. One member from the Management
4. Few Senior administrative officers
5. One nominee each from local society, Students and Alumni
6. One nominee each from Employers /Industrialists/Stakeholders
7. One of the senior teachers as the coordinator/Director of the IQAC

The composition of the IQAC will depend on the size and complexity of the institution, accordingly the representation of teachers may vary. It helps the institutions in planning and monitoring. IQAC also gives stakeholders or beneficiaries a cross-sectional participation in the institution's quality enhancement activities. The guidelines given here are only indicative and will help the institutions for quality sustenance activities.

The membership of such nominated members shall be for a period of two years. The IQAC should meet at least once in every quarter. The quorum for the meeting shall be two-third of the total number of members. The agenda, minutes and Action Taken Reports are to be documented with official signatures and maintained electronically in a retrievable format.

It is necessary for the members of the IQAC to shoulder the responsibilities of generating and promoting awareness in the institution and to devote time for working out the procedural details. While selecting these members several precautions need to be taken. A few of them are listed below:

- ♦ It is advisable to choose persons from various backgrounds who have earned respect for integrity and excellence in their teaching and research. Moreover, they should be aware of the ground realities of the institutional environment. They should be known for their commitment to improving the quality of teaching and learning.
- ♦ It is advisable to change the co-ordinator after two to three years to bring new thoughts and activities in the institution.
- ♦ It would be appropriate to choose as senior administrators, persons in charge of institutional services such as library, computer center, estate, student welfare, administration, academic tasks, examination and planning and development.
- ♦ The management representative should be a person who is aware of the institution's objectives, limitations and strengths and is committed to its improvement. The local society representatives should be of high social standing and should have made significant contributions to society and in particular to education.

The role of the Coordinator

The role of the coordinator of the IQAC is crucial in ensuring the effective functioning of all the members. The coordinator of the IQAC may be a senior/competent person with experience and exposure in quality aspects. She/he may be a full-time functionary or, to start with, she/he may be a senior academic /administrator entrusted with the IQAC as an additional responsibility. Secretarial assistance may be facilitated by the administration. It is essential that the coordinator may have sound knowledge about the computer, data management and its various functions such as usage for effective communication.

Operational Features of the IQAC

Quality assurance is a by-product of ongoing efforts to define the objectives of an institution, to have a work plan to achieve them and to specify the checks and balances to evaluate the degree to which each of the tasks is fulfilled. Hence devotion and commitment to improvement rather than mere institutional control is the basis for devising procedures and instruments for assuring quality. The right balance between the health and growth of an institution needs to be struck. The IQAC has to ensure that whatever is done in the institution for “education” is done efficiently and effectively with high standards. In order to do this, the IQAC will have to first establish procedures and modalities to collect data and information on various aspects of institutional functioning.

The coordinator of the IQAC will have a major role in implementing these functions. The IQAC may derive major support from the already existing units and mechanisms that contribute to the functions listed above. The operational features and functions discussed so far are broad-based to facilitate institutions towards academic excellence and institutions may adapt them to their specific needs.

The Institutions are requested to submit the AQAR after one year from date of Accreditation every year. A functional Internal Quality Assurance Cell (IQAC) and timely submission of Annual Quality Assurance Reports (AQARs) are the Minimum Institutional Requirements (MIR) to volunteer for second, third or subsequent cycle’s accreditation. During the institutional visit the NAAC peer teams will interact with the IQACs to know the progress, functioning as well as quality sustenance initiatives undertaken by them.

The Annual Quality Assurance Report (AQAR) may be the part of the Annual Report. The AQAR shall be approved by the statutory bodies of the HEIs (such as Governing Council/ Executive Council/Board of Management) for the follow up action for necessary quality enhancement measures.

The IQACs may create its exclusive window tab on its institutional website for keeping the records/files of NAAC, Peer Team Reports, AQAR, and Certificate of Accreditation Outcomes and regularly upload/ report on its activities, as well as for hosting the AQAR.

Revised Accreditation Framework

NAAC has launched Revised Accreditation Framework since July, 2017 and hence AQAR format also modified, in cognizance with the new methodology. The tools and parameters are designed in the new AQAR format are in such a way that the preparation of AQAR would facilitate the HEI’s for upcoming cycles of Accreditation. Data collected/prepared infuses quality enhancement measures undertaken during the years. Further, it also adds quality enhancement and quality sustenance measures undertaken in teaching, learning, research, extension and support activities of the Institution. It is hoped that new AQAR would facilitate Educational Institutions for creating a good database at Institutional level for enhancing the quality culture.

As per the Revised Accreditation Framework (RAF), the NAAC Accredited institutions need to submit the AQAR online. NAAC is in the process of ICT integration in Assessment and Accreditation. The login id for the online submission for AQAR submission will be the e-mail id used for the IIQA. The AQAR submission is part of the post accreditation module, in due course of time. NAAC portal will have the facility to submit the AQAR online and Institutions will receive automated response.

The Higher Education Institutions need not submit the printed/hard copy of AQAR to NAAC.

Mandatory Submission of AQAR by IQAC

The Executive Committee of NAAC has decided that **regular submission of AQARs is mandatory for 2nd and subsequent cycles of accreditation with effect from 16th September 2016:**

The following are the pre-requisites for submission of IIQA for all Higher Education Institutions (HEIs) opting for 2nd and subsequent cycles of A&A:

- Having a functional IQAC.
- The minutes of IQAC meeting and compliance to the decisions should be uploaded on the institutional website.
- Mandatory submission of AQARs on a regular basis for institutions undergoing the second and subsequent cycles of Assessment and Accreditation by NAAC.
- Upload the AQAR's on institutional website for access to all stakeholders.

Note: The terms and abbreviation used in AQAR are in accordance with respective manuals for assessment of NAAC. Please refer institutional manual for glossary and abbreviations terms used in AQAR.

The Annual Quality Assurance Report (AQAR) of the IQAC ***(For Affiliated/Constituent Colleges)***

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year. (For example, June 1, 2017 to May 31, 2018)*

Part – A

Data of the Institution

(data may be captured from IIQA)

1. Name of the Institution Rangachahi College, Majuli
 - Name of the Head of the institution : Dr. Nava Kumar Gam
 - Designation: Principal
 - Does the institution function from own campus: Yes
 - Phone no./Alternate phone no.:
 - Mobile no.: 8638794040/9401112660
 - Registered e-mail: rangachahicollege1983@gmail.com
 - Alternate e-mail :
 - Address : Rangachahi College, PO. Garmur Satra, Majuli
 - City/Town : Majuli
 - State/UT : Assam
 - Pin Code : 785104

2. Institutional status:

- Affiliated / Constituent: Affiliated
- Type of Institution: Co-education/Men/Women---- Co-education
- Location : Rural/Semi-urban/Urban: -----Rural
- Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing
(please specify)
2(F) &12(B)
- Name of the Affiliating University: Dibrugarh University
- Name of the IQAC Co-ordinator : Dr. Arbind Kumar Choudhary
- Phone no. : 7004151639
Alternate phone no.9435514875
- Mobile: 7004151639/9435514875
- IQAC e-mail address: rangachahicollege1983@gmail.com
- Alternate Email address: rangachahicollege1983@gmail.com

3. Website address:

Web-link of the AQAR: (Previous Academic Year):

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

4. Whether Academic Calendar prepared during the year? Yes

Yes/No....., if yes, whether it is uploaded in the Institutional website:

Weblink: www.rangachahicollege.com

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 st	C+	62.00	2004	from: to: 2009
2 nd	B+	2.30	2017	From: April 2017 to: May1, 2022
3 rd				from: to:
4 th				from: to:
5 th				from: to:

6. Date of Establishment of IQAC: 03/03/2003

7. Internal Quality Assurance System 2021-22

SL.NO.	DATE OF HOLDING	TOPIC OF MEETING	NO. OF PARTICIPANTS	TIME IN HOURS
1	SEPT 6, 2021	Inauguration of MAC sponsored Canteen	41	2
2	OCT 9 ,2021	Meeting for TET Examination Centre	24	2
3	OCT 28, 2021	Covid-19 Vaccination Programme	26	3
4	OCT 30, 2021	Academic Matters	147	3
5	NOV 13, 2021	Awareness Programme For Voters Registration	78	4
6	DEC 3, 2021	Talk on English Learning	185	4

7	DEC 20, 2021	Interaction Programme: Preparation for Various Competitive Examination	183	3
8	DEC 29, 2021	For AQAR Submission	23	3
9	JAN 01, 2022	Poet's Conference	164	5
10	JAN 04, 2022	Covid-19 Vaccination Programme	130	4
11	JAN 06, 2022	Vaccination programme	35	3
12	FEB 09, 2022	Vaccination Programme	30	3
13	FEB 21, 2022	Vaccination Programme	39	3
14	MAR 01, 2022	Meeting on Eve of Giving Charge of Academic Co-ordinator	26	2
15	MAR 08, 2022	Observation of International Women's Day	61	5
16	JUN08,09&10, 2022	National Seminar in Collaboration	41	5
17	JUN 14, 2022	Observation of World Blood Donor Day	137	4

Note: Some Quality Assurance initiatives of the institution are:

(Indicative list)

- *Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements*
- *Academic Administrative Audit (AAA) conducted and its follow up action*
- *Participation in NIRF*
- *ISO Certification*
- *NBA etc.*

- Any other Quality Audit

8. Provide the list of funds by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
College	Construction	RUSA	Nil	50,00000/

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: Yes

*upload latest notification of formation of IQAC

10. No. of IQAC meetings held during the year:

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website.....

Yes/No Yes

(Please upload, minutes of meetings and action taken report)

☐
☐

11. Whether IQAC received funding from any of the funding agency to support its activities during the year? Yes No Nil

If yes, mention the amount:

Year:

12. Significant contributions made by IQAC during the current year (maximum five bullets)

*Opening of Study Centre of Distance Education

* Social Awareness

*Gymnasium

* Social Awakening Programs

- 13.** Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Academic	Completion of Syllabus on time

- 14.** Whether the AQAR was placed before statutory body? Yes /No: Yes

Name of the Statutory body: Governing Body Date of meeting(s): 15/06/2022

- 15.** Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

Yes/No: Yes

Date: April 20 & 21, 2017

- 16.** Whether institutional data submitted to AISHE: Yes/No: Yes

Year: 2021-22

Date of Submission: 28th February 2022(Uploaded)

- 17.** Does the Institution have Management Information System?

Yes Yes **No**

If yes, give a brief description and a list of modules currently operational.
(Maximum 500 words)

Management Information System

The Governing Body, the master brain of committee comes into existence as per order of the DHE comprising scholars from all sections of the society including the president and the secretary. The IQAC has been upgraded from time to time to advise the faculties with the latest norms of the NAAC. The IQAC that has been chaired by the principal consists a number of the Sub-Committees. There exists a number of Sub-Committees that have been headed and run by the senior teachers of the college. The Digital Cell advises the students to keep themselves updated with the passage of time. The Cultural Committee looks after the progress of the students while The NSS awakens the society through meetings, dialogues and various such programs. The NCC cadres give their presence in time. The Museum Cell looks after the utensils of the museum. All these Sub-Committees operate their activities and keep its records under the guidance of the Head of the Institution and the problems raised in the meeting have been placed in The G.B for discussion and final solution. The final decision of The G.B is mandatory to be abided by for the bright future of the institution and the students as well. The president of The Governing Body who is himself a reputed scholar visits the institution at regular interval and consults with the college teachers and employees. The IQAC under his guidance seeks feedback from various stake holders and discusses with teachers in the open meeting. It is said that change is the eternal law. As a result this cycle of activity runs wild with the passage of time.

Part-B

CRITERION I – CURRICULAR ASPECTS
1.1 Curriculum Planning and Implementation
1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words
<p>The Board of Studies of Dibrugarh University prepares the contents of the syllabus and implements for the affiliated colleges. The college has nothing to do so far creation of the syllabus is concerned. However, the college prepares its own academic calendar to run the courses and all activities within the stipulated framework. It is mandatory to abide by the instruction framed by university without hesitation.</p> <p>It is the duty of The Board of Studies of the University of Dibrugarh to frame curriculum planning and issue order to the college to implement it effectively within the fixed time and framework. The CBCS course that is logical and scholarly gives the learners to abide by their choices so far various subjects are concerned. The monitoring of the classes, timely distribution of the syllabus, magazines and reference books and, above all, the guidance of Shri Ghana Kanta Nath, the president of the G.B are the part and parcel of this running education system. The</p>

Academic Calendar has been framed by the Board of Studies of the University but implemented by the affiliated colleges on its behest. The Academic Calendar has been framed for the colleges for the better educational scenario. The affiliated college is not at liberty to frame the Academic Calendar independently.

1.1.2 Certificate/ Diploma Courses introduced during the Academic year

Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development
Nil	Nil	Nil	Nil	Nil

1.2 Academic Flexibility

1.2.1 New programmes/courses introduced during the Academic Year

Programme with Code	Date of Introduction	Course with Code	Date of Introduction
Distance Study Centre of BA&MA	2021-22	Nil	Nil

1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.

Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
BA	UG	Nil	2018	UG	Nil

Already adopted (mention the year) 2018

1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Courses
No of Students	Nil	Nil

1.3 Curriculum Enrichment

1.3.1 Value-added courses imparting transferable and life skills offered during the year

Value added courses	Date of introduction	Number of students enrolled
Nil		

1.3.2 Field Projects / Internships under taken during the year

Project/Programme Title	No. of students enrolled for Field Projects / Internships
Nil	

1.4 Feedback System

1.4.1 Whether structured feedback received from all the stakeholders.				
1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes	Yes	No	Yes	No
1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)				
<p>The IQAC , the brain child of the college, collects feedbacks on the syllabus and its completion that has been discussed academically from beginning to end of the session. The students, the guardians and the Alumni have welcomed the teachers who try their best to motivate the students within the stipulated time? The extra classes have been done from time to time to upgrade the weaker sections of the students' community . Even their guardians have been made acquainted regarding overall activities during college premise.</p> <p>The teachers and other employees are committed for the welfare of the students community at heart and soul. However the old and young generation are expected to deal the situation favourably ? The teachers of old generation prefer traditional method of teaching to technological devices while the teachers of young generation prefer technological devices to traditional forms of teaching . It is essential to have a balance between the two generations of teachers for the greater future of the learners community and college family as well.</p> <p>The feedback is collected first of all, then discussed and, lastly, action is taken in the academic committee . The feedback report is discussed in the IQAC sponsored meeting that has been reported to the Head of the Institution for action on behalf of the Governing Body.It has been suggested for appointment of additional teachers or guest teachers to carry away the extra work loads of the Departments. It was also decided to help the needy students with books or syllabus related study materials at Departmental level. Each Department contains hundreds of books to quench the needs of the students.</p>				
CRITERION II -TEACHING-LEARNING AND EVALUATION				
2.1 Student Enrolment and Profile				
2.1. 1 Demand Ratio during the year				
Name of the Programme	Number of seats available	Number of applications received	Students Enrolled	
TDCI(BA)	300	270	270	
Note: As per order of The Govt of Assam the science faculty has been stopped. Only Govt financed Science faculty will				

2.2.1. Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2021	463	Nil	16	Nil	Nil

2.3 Teaching - Learning Process

2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of teachers on roll	Number of teachers using ICT (LMS, e-Resources)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
5	5	20	01	01	

2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)

The president of the G.B. of the College keeps his eyes on all activities of the teachers and the students in general and the girl students in particular. The Students Union has to report to the Head of the Institution and the authority pays special attention to solve the problem. The Women Cell pays special attention for the girl students and tries to quench their thrust as early as possible. Shri Tarun Kumar Nath, the Academic Co-ordinator, looks after the academic sides and conducts the unit test on time as per instruction of the Dibrugarh University. The teachers are asked to keep their attention on the students and manage the things they are in need of it. Examination is conducted as per the guidelines of the University. It is mandatory to use the college dresses and identity cards in the college premise. The principal looks after the entire scenario to make the students disciplined, confident and examination oriented. But the direct conversation with the parents helps the college authority in maintaining college rules without any conflict.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
463	16	1:29

2.4 Teacher Profile and Quality			
2.4.1 Number of full time teachers appointed during the year			
No. of sanctioned positions	No. of filled positions		Vacant positions
20	16		04
2.4.2 Honours and recognitions received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)			
<i>Year of award</i>	<i>Name of full time teachers receiving awards from state level, national level, international level</i>		<i>Designation</i>
<i>Nil</i>			
2.5 Evaluation Process and Reforms			
2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year			
Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination
CBCS		2021	Nov
2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)			
<p>Evaluation is the continuous process that upgrades merits and demerits with the passage of time. The Unit Tests have been conducted twice and Home Assignments /Seminar Papers are to be submitted to the concerned department for verification and evaluation. The result of the Unit Test has been pasted on the blackboard for judging the examinees in how watermark they are? All of them check their results and the answer scripts have been openly shown to the students to avoid confusion on one hand and awareness on the other. Apart from regular class routines they have been encouraged to join various activities ---debate competitions, quiz competitions, reciting poems, yoga presentations, singing and dancing</p>			

programs and cultural programs from time to time

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The University approved syllabus and academic calendar has been distributed among the faculties and the students prior to the academic session. It is the duty of the Academic Co-ordinator to provide syllabus to the concerned department on time. It is the duty of the head of the department to allot and distribute between the departmental fellows. The meeting of the concerned development is held to discuss various academic matters. The university uploads the syllabus on its website from where anyone can download it without hurdles? In the age of information and technology most of the teachers and the students have mobiles with internet facilities. As a result the problem regarding information of the syllabus is almost vanished.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink) www.rangachahicollege.com

The teachers have to complete the course works within the academic framework. The teachers have to pay special attention for those who have been absent due to some unavailable reasons from the classes? The absent students should not be the victims of the existing pattern of education. The teachers manage special classes for them who fail to understand the topic in the class room? The test examination brings to light their quality of learning. Most of the students belong to uneducated family and pay little attention to education. The scholarship facilities provide them the golden opportunity to continue their further studies. The good result in the final examination is the ample proof of it in this college.

2.6.2 Pass percentage of students

Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination
	CBCS B.A	66	62

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink) www.rangachahicollege.com

Students Satisfaction Survey

Students Satisfaction Survey is the vital part of the learning process that keeps the students not only conscious but also the teaching and non-teaching fraternity.

The IQAC starts this process of the feedback process and collects the distributed questionnaires from the students. The students' opinion has later been discussed in the academic council among the faculties. The feedback is the only process through which the students express their views about the faculties, the employees and, above all, administration. The students' consent and written comments are openly discussed that become the pillar of progress for the next session. Perfection is the eternal process. Sometimes teachers are required, sometimes extra classes are required and sometimes some facilities are required. The feedback is the continuous process for innovation, creation and new vision. The sports facilities have also been made available as per requirement of the Students Union. The Students Union is at liberty to open their mouths for the sake of the essential documents related with books or sports.

The feedback process has been initiated and discussed under the guidance of the Head of the Institution. All stake holders have to join the meeting and give their precious advices for the overall academic development. Shri Tarun Kumar Nath , Academic Co-ordinator ,looks after this program in the absence of the principal.

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION				
3.1 Resource Mobilization for Research				
3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations				
Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects				
Minor Projects		ICSSR	4 Lakh	
Interdisciplinary Projects				
Industry sponsored Projects				
Projects sponsored by the University/ College				
Students Research Projects (<i>other than compulsory by the College</i>)				
International Projects				
Any other(Specify)				
Total		01		This minor Project is sanctioned on 08-07-2019

3.2 Innovation Ecosystem			
3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year			
Title of Workshop/Seminar		Name of the Dept.	
3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year			
Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award
3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year			
Incubation Centre	Name		
Name of the Start-up	Nature of Start-up		
3.3 Research Publications and Awards			
3.3.1 Incentive to the teachers who receive recognition/awards			
State	National	International	
Nil	Nil	Nil	
3.3.2 Ph. Ds awarded during the year (<i>applicable for PG College, Research Centre</i>)			
Name of the Department		No. of Ph. Ds Awarded	

3.3.3 Research Publications in the Journals notified on UGC website during the year				
	Department	No. of Publication		Average Impact Factor, if any
National	English History Economics Sociology Political Sc Assamese	04 03 00 03 00 00	3.0	
International	Nil	Nil		
3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year				
Department	No. of Publication			
English				
Sociology-----				
3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index				

Title of the paper	Name of the author	Title of the journal	Year of Publication	Citation Index
Poetic Pigments of Brajesh Kumar Mewadev	A.K.Choudhary	The Literary World of Brajesh Kumar Gupta Mewadev	2021	
Indigenous Beliefs & Practices	K.K.Doley	Langlit Vol.8, Issue.4, May 2022	2022	5.61
Development of Primary Education in Assam Before And After Independence: A Study	Klirdap Taropi	Polity, Economy And Culture of NE India	2022	

3.3.6 Poetically Anthologised in several Anthologies.

Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations

3.3.7 Faculty Participation in Seminars/Conferences and Symposia during the year :

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops (I.P.F March 21, 2022)	11	16	4
Presented papers	03	9	
Resource Persons	00	8	01

3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non-Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year		
Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities
Awareness Program	NSS	13
Women Awareness Program	Women Cell	7
Covid Awareness	NSS	31
Mask Distribution	NSS	35
Awareness Program	Scout & Guide	21
Note-Detailed Programs are uploaded.		

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year			
Name of the Activity		Award/recognition	Awarding bodies
Nil		Nil	Nil
3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year			
Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers coordinated such activities
Swachh Bharat	NCC & Student Union	Swachh Bharat	31

3.5 Collaborations			
3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year			
Nature of Activity	Participant		Source of financial support
Social Study	29		G.B

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year				
Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	Participant
Nil	Nil			

3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year			
Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs
B.S.Nath College & Pub Majuli College/ Majuli College	2019	Social Service	61

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES			
4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year			
Budget allocated for infrastructure augmentation		Budget utilized for infrastructure development	
4.1.2 Details of augmentation in infrastructure facilities during the year2020-21			
Facilities	Existing	Newly added	
Campus area	30 Bigha	Nil	
Class rooms	21	Nil	
Laboratories	01	Nil	
Seminar Halls	02	Nil	
Classrooms with LCD facilities	01	Nil	
Classrooms with Wi-Fi/ LAN	01	Nil	
Seminar halls with ICT facilities	01	Nil	
Video Centre	01	Nil	
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	16	05	
Value of the equipment purchased during the year	3,50,000	21000	

(Rs. in Lakhs)			
Others/ Gymnastic		800000/	

4.2 Library as a Learning Resource

4.2.1 Library is automated {Integrated Library Management System -ILMS}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
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4.2.1 Library Services:

	Existing	Newly added	Total	
	No.	Value	No.	Value
Text Books	13598	3686867	Nil	Nil
Reference Books	2832	7,27,968	Nil	Nil
e-Books				
Journals	14	8200	2	3000
e-Journals				
Digital Database				
CD & Video	60	2550	Nil	Nil
Library automation				
Weeding (Hard & Soft)				
Others (specify)				

4.3 IT Infrastructure									
4.3.1 Technology Up gradation (overall)									
	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available band width (MGBPS)	Others
Existing	19	01	Yes		01	5	Each-01	5	
Added	07								
Total	26	01			01	5	Each-01	5	
4.3.2 Bandwidth available of internet connection in the Institution (Leased line)									
..... MBPS /GBPS									
4.3.3 Facility for e-content									
Name of the e-content development facility			Provide the link of the videos and media centre and recording facility						
4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc									
Name of the teacher	Name of the module		Platform on which module is developed		Date of launching e - content				

4.4 Maintenance of Campus Infrastructure

4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
110000	90900		

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (*maximum 500 words*) (information to be available in institutional Website, provide link)

The college consists adequate facilities for sports, games and cultural activities to its own. The football team of this college has participated in several games in and outside Majuli while volleyball, cricket, basket ball, boxing, jumping, and many others have been played by the students without fear or favour. Even creative programs have been held to fire the creative germs of the students. The college organizes various poetry recitation programs from time to time and encourages the students for the creative activity. One of our former students has got his maiden poetry collection published from Delhi. So far the cultural; program is concerned, our cultural team is unparalleled. Our cultural team exhibits various cultural programs at various places and the Bihu dance wins the hearts of the spectators with might and main. Even our girl students have been warmly appreciated in various cultural programs at various places.

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 Student Support

5.1.1 Scholarships and Financial Support

	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution			
Financial support from other sources			
a) National	Govt of India	All	Not Known
b) International	Nil		

Note: The scholarship amount is credited against accounts of all the students through National Scholarships Portal that vary from one class to another. The Principal is only the nominating authority about the students to the scholarship authority. Hence

the college has no record of the given scholarships.

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
IQAC(Uploaded)	March	52	GB

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
2021	Career Counselling	15	14	21	17

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal
0	0	0

5.2 Student Progression

5.2.1 Details of campus placement during the year

On Campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed

Nil					
5.2.2 Student progression to higher education in percentage during the year					
Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2021	31		English, Sociology, Assamese, Pol. Science, Education	DU, PG Colleges & Distance Study Centres	M.A
5.2.3Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)					
Items		No. of Students selected/ qualifying		Registration number/roll number for the exam	
NET					
SET					
SLET					
GATE					
GMAT					
CAT					
GRE					
TOFEL					
Civil Services					
State Government Services					
Any Other		21			
5.2.4 Sports and cultural activities / competitions organised at the institution level during the year					
Activity		Level		Participants	
4		District		221	

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
Nil	Nil	Nil	Nil	Nil		

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The creation of the Students' Council is the part and parcel of the college administration. The students have to play the leading role for the overall development of the college. Our students who belong to rural places and uneducated family fail to give their active participation. However, they take part in various activities of the college and promote the educational environment fearlessly. Our former students suggest the authority from time to time and live in contact with related faculties of the college.

The Students' Council organizes conversation on various issues with the principal, raise various problems and expect from the authority to get it fulfilled within the stipulated time. They have to work under the guidance of the college authority for spending new faculties with the passage of time. The principal tries his best but Govt's negative approach and delay in decision creates hurdles in this perspective.

5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words):

The Alumni Association has remained the part and parcel of the college administration. They organize their meetings and suggest the college authority for the better future of the students. Most of our students belong to rural areas but very few of them have been appointed at various posts. Majority of them have qualified TET and serving in various schools. Jadav Payeng is the secretary of the Alumni Association who give their presence to this college at regular intervals and guide the course of the students. The Alumni association helps the college occasionally so far financial assistance is concerned. However their whole heartedly supports and precious advice is the spiritual wealth of the college fraternity. Their regular conversation with the Governing Body in general and president in particular fills the heart of the students with intense joy and pleasure. Their active participation for the overall development of the college is a welcome step for the college.

5.3.2 No. of registered enrolled Alumni: 698
5.3.3 Alumni contribution during the year (in Rupees) : Nil
5.3.4 Meetings/activities organized by Alumni Association : 02
CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT
6.1 Institutional Vision and Leadership
6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)
<p>. The institution was trying its best to open study centre of Distance Education particularly for the post graduate students. The college has tried a number of times and ,lastly, got the study centre of Tezpur Central University and Krishna Kanta Handique State Open University.</p> <p>The Gymnastic has been inaugurated in 2022 to have a sound health of the students that consists many precious machines of more than eight lakh rupees.</p> <p>The college is also trying its best for opening other courses that is still awaited to get the final result. The authority has already applied for the B.Com and B.Ed. courses but the result is still awaited.</p>

6.1.2 Does the institution have a Management Information System (MIS)?

Yes/No/Partial:

The Governing Body that consists all sections of society and faculties has made the system of administration transparent through meeting, conversation, dialogue and friendly relation. All issues have been amicably discussed in the meeting of the G.B. and solutions has been suggested by the authority from time to time. All faculties and employees have been suggested to do their duties without delay. The president has not only to suggest but also to guide for the overall development of the institution. The Governing Body is the brain of the college that guides the course of the institution for the overall development. The Governing Body monitors and inspects the college and pays a vigil eyes on all ups and downs happening inside the college. The active support of the G.B encourages not only the faculties but also guides for opening new branches or faculties to face the challenge of time. The G.B discharges its duty on behalf of the government for the overall progress of the society. It is mandatory for all faculties, employees and students to abide by its order without any delay.

6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Quality improvement is the continuous process that requires observation, application of innovative approach ,expertise in computerization and various other technical devices for drastic change with the passage of time. Timely unit test, completion of syllabus ,sporting ,debating and discipline are the part and parcel of life that makes life fruitful in the days to come. News paper reading, consultation with reference books, going through syllabus and maximum uses of library add additional charms in quality improvement.

❖ Curriculum Development

Curriculum :-

The college is affiliated to Dibrugarh University where curriculum has been made by the Board of Studies of Dibrugarh University. The college has nothing to do in this perspective.

It is only the duty of the college authority to go through the classes taken and the syllabus completed during the stipulated framework of time and period. In the beginning of the academic session the problems related with curriculum have been amicably discussed regarding availability of the books and appointment of teachers .

❖ Teaching and Learning

The faculties have been found dedicated to the duties for the students. They go through their attendance and pressurize them for their active participations in all social and academic activities. The teachers are personally acquainted with their parents. As a result it is very easy to handle them favourably for the academic classes.

It is the duty of the faculties to complete the syllabus on time so that they can easily prepare themselves for the final examination. The Departmental library has become fruitful for the students. The college library has been proved fruitful for all.

❖ Examination and Evaluation

The College conducts only the internal examinations and assesses their progress. The Final Examination has been held as per guidelines of University. It is mandatory to bring the question packet from the Police Station and open the question packet in the presence of at least two invigilators of other faculties.

❖ Research and Development: The Research And Development Cell encourages the faculties to take initiative in this perspective.

❖ Library, ICT and Physical Infrastructure / Instrumentation

The college library that consists more than fifteen thousand books and journals remains always open from 9 A.M to 5 P.M for the sake of the students, the teachers and the other learning scholars. All are entitled not only to borrow the books with the prior permission of the concerned authority but also to go through books and journals in the reading room. Computer facility is available for them to search or explore the intensity of wisdom within a moment. Reference and text books are available for their studies. Projector has been added to thrill the learners to its utmost degrees.

❖ Human Resource Management

❖ Industry Interaction / Collaboration

❖ Admission of Students

The IQAC has already formed the Admission Committee for the admission in the TDC I, III and V. It is mandatory to have an admission form for the seeking student. They will have to fill up the forms and submit into the office with all required documents within the fixed time allotted by committee. Since the college lies in a rural tribal area where the average students have been found less academic and

more oriented for livelihood? Generally majority of them get their admission without any troubles. Hence the marks criteria is not applicable here. They get their admission without paying fees that have been carried away by the Govt. of Assam.



6.2.2 : Implementation of e-governance in areas of operations: Going on by the order of the DHE.

❖ Planning and Development :The GB plans for bright future and overall development.

❖ Administration: Principal looks after the administrative matters.

❖ Finance and Accounts: Both internal and Govt audits have been carried out annually.

❖ Student Admission and Support : All students have been admitted without paying even a single rupee. It has been carried out by the state govt.

❖ Examination : The college abides by all guidelines of the University and conducts all examinations.

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
	Nil			

6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
	1	2		15	4

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme		Number of teachers who attended		Date and Duration (from – to)
RUSA Sponsored Short Term Course		1		
Faculty Dev Program		3		
	Fulltime	Permanent	Fulltime/temporary	
6.3.5 Welfare schemes for				
Teaching			Welfare Fund	
Non teaching			Welfare Fund	
Students			Scholarships	
6.4 Financial Management and Resource Mobilization				
6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each)				
<p>The institution consists both internal and external audits in consultation with the experts. However the G.B appoints a team of the experts at the end of every financial year. After going through all documents they verify and prepare a report and submit this report to the G.B for discussion and analysis. The external audit that has been done by the Govt appointed auditors takes time for long. Sometimes it takes a year or more than that as per the order of The Govt of Assam. As a result the external audit is always delayed while internal audit is regular ,punctual and timely implemented.</p>				
6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not				

covered in Criterion III)				
Name of the non government funding agencies/ individuals		Funds/ Grants received in Rs.		Purpose
6.4.2 Total corpus fund generated				
6.5 Internal Quality Assurance System				
6.5.1 Whether Academic and Administrative Audit (AAA) has been done?				
Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				
6.5.2 Activities and support from the Parent – Teacher Association (at least three)1.Meeting and conversation				
6.5.3 Development programmes for support staff (at least three)				
6.5.4 Post Accreditation initiative(s) (mention at least three)				
6.5.5				
a. Submission of Data for AISHE portal : (Yes /No) 28 th February 2022				
b. Participation in NIRF : (Yes /No)				
c. ISO Certification : (Yes /No)				
d. NBA or any other quality audit : (Yes /No)				
6.5.6 Number of Quality Initiatives undertaken during the year 2021-22				
Year	Date of conducting activity	Name of quality initiative by IQAC	(Number of Participants	Duration

. Internal Quality Assurance System 2021-22

SL NO.	DATE OF SUBMISSION	TOPIC OF MEETING	NO. OF PARTICIPANTS	TIME IN HOURS
1	SEPT 6, 2021	Inauguration of MAC sponsored Canteen	41	2
2	OCT 9, 2021	Meeting for TET Examination Centre	24	2
3	OCT 28, 2021	Covid-19 Vaccination Programme	26	3
4	OCT 30, 2021	Academic Matters	147	3
5	NOV 13, 2021	Awareness Programme For Voters Registration	78	4
6	DEC 3, 2021	Talk on English Learning	185	4
7	DEC 20, 2021	Interaction Programme: Preparation for Various Competitive Examination	183	3
8	DEC 29, 2021	For AQAR Submission	23	3
9	JAN 01, 2022	Poets' Conference	164	5
10	JAN 04, 2022	Covid-19 Vaccination Programme	130	4
11	JAN 06, 2022	Vaccination Programme	35	3
12	FEB 09, 2022	Vaccination Programme	30	3
13	FEB 21, 2022	Vaccination Programme	39	3
14	MAR 01, 2022	Meeting on Eve of Giving Charge of Academic Co-ordinator	26	2
15	MAR 08, 2022	Observation of International Women's Day	61	5
16	JUN08,09&10, 2022	National Seminar in Collaboration	41	5
17	JUN 14, 2022	Observation of World Blood Donor Day	137	4

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES						
7.1 - Institutional Values and Social Responsibilities						
7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)						
Title of the programme			Period (from-to)		Participants	
					Female	Male
Women Awareness			8Hrs		71	32
Note-Uploaded Program						
7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Percentage of power requirement of the College met by the renewable energy sources						
7.1.3 Differently abled (Divyangjan) friendliness						
Items Facilities			Yes/No		No. of Beneficiaries	
Physical facilities						
Provision for lift			Nil			
Ramp/ Rails			Nil			
Braille Software/facilities						
Rest Rooms						
Scribes for examination						
Special skill development for differently abled students						
Any other similar facility						
7.1.4 Inclusion and Situatedness						
Enlist most important initiatives taken to address locational advantages and disadvantages during the year						
Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff

		community				
2022	4	4	January4,6, February9,21	Covid Vaccination Program	Awareness	234
7.1.5 Human Values and Professional Ethics						
Code of conduct (handbooks) for various stakeholders						
Title		Date of Publication		Follow up (maximum 100 words each)		
7.1.6 Activities conducted for promotion of universal Values and Ethics						
Activity		Duration (from-----to-----)			Number of participants	
Meetings		Oct9,2021,1P.M to 3P.M			24	
7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)						
Plantation Cleanliness Removal of Plastic/Polythene bags Awareness Program						
Observation of Environment Day						
7.2 Best Practices						
Describe at least two institutional best practices						
Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link						
The opening of Distance Education Centres for Post Graduate Courses has remained successful from this session onwards. Both Tezpur Central University and K.K.Handique State Open University have opened the study centres here.						
The Gymnasium centre of the college has started functioning to keep the sound health of the teachers, employees and students in tact.						

7.3 Institutional Distinctiveness
Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust Provide the weblink of the institution in not more than 500 words

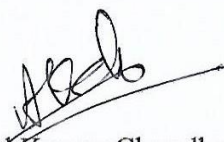
Rangachahi College, Majuli that spreads a conducive atmosphere for the college family in general and the local people in particular has taken distinctive measures for the welfare of the common herd by enlarging the Botanical Garden ,museum, Gymnasium, and various other facilities to face the challenge of time. It is said that Nature is the mother of all living beings in general and the human beings in particular. It is the need of the hour to protect its sanctity with the passage of time. The college organizes not only a number of awareness programs but also plantation drives to enrich the natural beauty and its iridescence within the college premise. The plantation of various flowers, green plants and medicinal plants keeps its surrounding scenario pollution free while prohibition of plastic made objects makes life easy in this conducive atmosphere. The proper nourishment of the Botanical Garden, various plants and trees has been proved fruitful for one and all. The greenery of the leaves and fragrance of the flowers adds additional flavour that enhance the natural iridescence to its utmost degrees. The prime purpose is to keep natural sanctity and ecological order intact around the college premise. Men must try to have friendly relations with nature for the better future of the human race and the race next to peep in the days to come.

The Covid-19 that has been proved fatal for crores of people all around the corner has remained a great challenge for the masses in general and medical professionals in particular how to overcome effectively from its fear? The college has organized not only a number of awareness programs but also vaccination camps thrice to give protection to the members of this college family. The distribution of masks was warmly appreciated by the villagers that was given free of cost twice during its peak season.

Dr. Manik Mili, Superintendent of Sri Sri Pitambardeva Hospital, Garamur, Majuli has supported this innovative feature and actively participated and guided the common herd from time to time. The students, the guardians and all other subjects were made highly sensitive so far the victims of Covid-19 are concerned. The active support of the common herd made it possible to have least victims of it in comparison to other districts of Assam. The geographical isolation has been proved a boon on the eve of corona expansion. The free distribution of masks, sanitizers and soaps was warmly welcomed by the society.

8. Future Plan of Action For the next Academic Year (500 Words)

The College has planned to introduce new stream of Commerce first of all in the district of Majuli. The College has already communicated to the concerned authority in this perspective but the output is still awaited. The authority has already applied for the B.Ed courses for the sake of the untrained teachers and graduate scholars. The college needs Girls Hostel in the days to come. The more and more building is required for the overall development of all for which we are trying our best ? The Governing Body has planned to fill up the vacant posts as early as possible. The college authority has applied for various development purposes to RUSA and seminar purposes to other financial organisations. It has been decided for the special provision for those aspiring for various competitive Examinations. Various social Awareness Programs have been organised from time to time to enlighten the common herd. The Digital Learning Cell has to play a key role for the technical learning of the students. To keep Natural order intact is the prime purpose of the authority. Botanical Garden and Museum need enrichment with the passage of time.



(Dr. Arbind Kumar Choudhary)
Signature of the Co-ordinator

Coordinator
IQAC
Rangachahi College



(Dr. Nava Kumar Gam)
Signature of the Chairperson/Principal

Principal
Rangachahi College
Majuli

Abbreviations:

CAS	-	Career Advancement Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution

For Communication with NAAC

The Director

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